

Residents Association – EXCO Meeting Minutes

Date: Tuesday, 1 July 2025

Time: 18:00 – 20:00

Venue: Old Council Chambers, Napier

1. Welcome and Apologies

Meeting opened by Kevin Poulter (KP).

Attendance: Annelene Kriel (AK), Chony Boswell (CB), Colin Tonkin (CT), George Murtz (GM), Johanna Fillies (JF), Jonathan Adonis (JA), Kevin Poulter (KP), Mark Muuren (MM), Wikus Marks (WM)

Invited Guest: Adré Aggenbach (AA) – NHCB

Apologies: Lucen Stuart (LS)

2. Election of Roles

- a) Chairperson: Kevin Poulter (elected unopposed)
- b) Deputy Chairperson: Deferred to future meeting
- c) Secretary: Annelene Kriel (AK), supported by Mark Muuren (MM)
- d) Finance: Colin Tonkin (CT) to continue

Action: Add two new signatories to NRA bank account – Responsibility: CT

- e) CPF Representative: Mark Muuren (MM)
- f) Ward Representative: Kevin Poulter (KP)

3. Approval of Previous Minutes

Approved by CT, seconded by GM.

4. Matters Arising from previous Exco meeting

- a) Festival at Sandy's Glen: Approval revoked; ongoing disputes.

Action: KP to monitor developments.

- b) Grey Water in Jubileum: Issue persists.

Action: KP to follow up with Building Inspector.

- c) Spraying of Weeds: Mixed community views; municipal herbicide use allowed.

Decision: No formal objection; complaints to be referred to Municipality.

- d) Noise Complaint

- i) SOMO: Within limits; straw bale buffers to be erected.

Action: KP to monitor.

- ii) General Weekend Noise Complaints: Coordination issues across authorities.

Action: WM to engage stakeholders and manage follow-ups. KP to assist.

5. Organizational Participation

NHCB (Heritage) and CPF to remain non-voting attendees due to relevance to community priorities.

6. Finance

- a) NRA Finance update
- b) Membership fee collection
- c)

7. NRA Communication

- a) Monthly Newsletter/Website/Facebook
- b) Email communication/Notice Board

8. Correspondence

- a) Water Quality Concerns: Testing validity questioned.

Action: CT to source costs for private testing and find participants.

- b) From AGM
- i) Litter & Waste Management: No active cleaning contract.

Action 1: JF to lead waste strategy.

Action 2: Explore advertising on bins – Suggested by MM.

All other community correspondence logged under relevant matters.

9. Feedback from Council Meeting

- a) Heritage Strategy: Approved
- b) Masakhane Subsidy Abuse: Awaiting audit report

Action: KP to obtain and review report

- c) Heritage Inventory Appeal: Ongoing
- d) Trade Street Development: Cancelled

Action: KP to follow up on reinstatement and clean-up

- e) Escom Street Subdivision: Application cancelled

10. Ward Committee feedback

Document distributed.

11. Application for special consent /Land use

- a) Gunners Subdivision Erf 1358

Concerns about the servitude registration without public participation or approval.

Decision to submit a PAIA (Promotion of Access to information Act) request access documentation and trigger investigation.

Action: KP to prepare and submit PAIA request

b) Sir Napier application input from NRA not needed at this stage.

12. Napier Heritage and Conservation

a) Clarify appeal relates to the appeal, not the inventory itself.

b) Proposed: Heritage Advisory Committee and Aesthetics Committee

Action: KP and AA (NHCB) to liaise on formalisation.

13. Crime and Neighbourhood Watch

a) Ivan remains CPF Chair.

Action 1: MM to submit monthly CPF reports

Action 2: JA to provide Neighbourhood Watch updates

Action 3: JF to provide Nuwerus Neighbourhood Watch updates

Action 4: Formal paperwork to replace Angela with MM – Responsibility: MM, JA, KP

b) Law Enforcement

c) Traffic

14. Transport

a) One taxi stop installed; second pending

Action: Role/responsibility assignment deferred

15. Social Impact & Housing

a) Roles for social welfare, housing, training initiatives to be assigned

Child welfare is a huge concern at the moment, will have to be sorted out step by step.

Action: Members to volunteer – CB/AK/KP

16. Informal Settlement

a) No training happened yet.

b) Increase of illegals, especially working on Berry farm.

c)

JF to assist KP in addressing issues

17. Housing

a) New low-income housing

This financial year will see services being added to the land allocated.

Building will only start in the next financial year 2026/2027. Provincial government is now responsible for allocation of houses, update of information needed for people who applied.

Action: Giving attention to Information of allocation process and list compiled by CAM later in the year.

18. Roads and Stormwater

a) Stormwater

b) Roads

c) Nuwerus Roads (MIG Funding)

d) Bridges

e) Budget Allocation

Includes stormwater, Nuwerus Roads, bridges, budget matters

Action: Assign role and engage with municipality – Deferred

19. Water and Sanitation

Storage and sewerage updates needed

Action: Await assignment – Deferred

20. Solid Waste

Transit site, dumping, recycling discussed

Action: JF to lead bin strategy – Responsibility: JF

21. Electricity

No specific issues recorded

Action: Assign monitoring role – Deferred

22. Municipal Finances

Reviewed 2025/2026 IDP/Budget

Action: CT and KP to continue review and comments – Responsibility: CT, KP

23. Policies / Bylaws

Outstanding:

a) Nuisance & Crime Prevention

b) Animal Impoundment

c) Land Use/Zoning (ongoing)

d) Events Policy (passed)

e) Ward Committee Policy (challenge due)

Action 1: KP to monitor Events Policy

Action 2: NRA to challenge unconstitutional elements – Responsibility: KP

24. Property Management

a) Awaiting audit on "For Farmers" land

Action: Obtain and review data – Responsibility: Deferred

b) Renewal of leases of Municipal property

25. New Business

West Street shop approved despite opposition

Action: KP to follow up on legality – Responsibility: KP

26. Next Meeting

Date: Tuesday, 5 August 2025

Time: 18:30 – 20:30

Venue: Old Council Chambers, Napier

Voting on Whatsapp channel

Nominate second person as backup for CPF, should the main person not being able to attend. AK proposed by MM. Seconded by JF.